

West Suffolk Joint Growth Steering Group

Forest Heath & St Edmundsbury councils

West Suffolk
working together

Title:	Agenda												
Date:	Monday 9 October 2017												
Time:	1.30 pm **PLEASE NOTE TIME OF MEETING**												
Venue:	Conference Chamber (East) West Suffolk House Western Way, Bury St Edmunds												
Full Members:	<p style="text-align: center;">Chairman Alaric Pugh</p> <p style="text-align: center;">Vice Chairman Lance Stanbury</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%; text-align: center;"><u>Forest Heath District Council</u></td> <td style="width: 33%; text-align: center;"><u>St Edmundsbury Borough Council</u></td> </tr> <tr> <td><u>Conservative Group Members (9)</u></td> <td>Chris Barker David Bowman Rona Burt Lance Stanbury</td> <td>Alaric Pugh David Roach Peter Stevens Peter Thompson Jim Thorndyke</td> </tr> <tr> <td><u>UKIP Group Members (2)</u></td> <td>Reg Silvester</td> <td>John Burns</td> </tr> <tr> <td><u>West Suffolk Independent Group Member (1)</u></td> <td>David Palmer</td> <td></td> </tr> </table>		<u>Forest Heath District Council</u>	<u>St Edmundsbury Borough Council</u>	<u>Conservative Group Members (9)</u>	Chris Barker David Bowman Rona Burt Lance Stanbury	Alaric Pugh David Roach Peter Stevens Peter Thompson Jim Thorndyke	<u>UKIP Group Members (2)</u>	Reg Silvester	John Burns	<u>West Suffolk Independent Group Member (1)</u>	David Palmer	
	<u>Forest Heath District Council</u>	<u>St Edmundsbury Borough Council</u>											
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Quorum:	Three Members from each Council												
Committee administrator:	Sharon Turner Democratic Services Officer (Cabinet) Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk												

Public Information

Venue:	Conference Chamber (East) (F1R10) West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk		
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the following addresses: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY</td> <td style="width: 50%;">West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU</td> </tr> </table>		District Offices College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU
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Attendance at meetings:	Both Forest Heath and St Edmundsbury Councils actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.			
Public speaking:	There is no provision for members of the public to ask questions or make statements during the West Suffolk Joint Growth Steering Group meetings.			
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency, use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.			
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.			
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.			

Agenda

Procedural Matters

1. Apologies for Absence

2. Substitutes

3. Minutes

1 - 10

To confirm the minutes of the meeting held on 6 June 2017 (copy attached)

Part 1 - Public

4. Growth Priorities - Evidence Base

To receive an update on the evidence base in the context of the Strategic Plan and the Growth priorities.

5. Future Housing Delivery Options

To consider other options/examples which have been used for housing delivery by other local authorities.

6. Planning Technical Guidance Note: Minimum Space Standards

To receive a verbal update on an interim technical guidance note setting out the minimum space standards that West Suffolk will seek on all new planning applications for the development of new housing

7. Response to Hargrave Neighbourhood Plan: Pre-Submission Version 2017 - 2031

11 - 64

Report No: **JGG/JT/17/004**

To provide a response to the Pre-submission version of the Hargrave Neighbourhood Plan 2017 - 2031

8. Work Programme 2017/2018 and Terms of Reference

To Follow

Report No: **JGG/JT/17/005**

To receive an update on the Work Programme for 2017/2018 and further revised Terms of Reference for the Steering Group

9. Dates of Future Meetings

The dates of future meetings of the Steering Group have been set as follows:

*Tuesday 31 October 2017 10.00 am West Suffolk House,
Bury St Edmunds*

*Tuesday 20 February 2018 10.00 am District Offices,
Mildenhall*